

Adopted Budget For 2019

August 10, 2018

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Governance / Administration

Board of Directors

Joe Potthoff - Chairman John Molyneaux - Secretary Mike Leyman Mike O'Donnell Mark Wood Ron Wright

Executive Director/Chief Appraiser

Jeffery Law

Tarrant Appraisal District 2019 Budget Summaries

Tarrant Appraisal District (TAD) is a political subdivision of the State of Texas created effective January 1, 1980. The provisions of the Texas Property Tax Code govern the legal, statutory, and administrative requirements of the appraisal district. A five member Board of Directors, appointed by the taxing units within the boundaries of Tarrant County, constitutes the District's governing body. The Tarrant County assessor-collector also serves on the board but is a nonvoting member. The Chief Appraiser, appointed by the Board of Directors, is the chief administrator and chief executive officer of the appraisal district. The chief appraiser is allowed by law to delegate authority and appraisal responsibilities to his employees.

Tarrant Appraisal District (TAD) is responsible for local property tax appraisal and exemption administration for seventy-three jurisdictions or taxing units in the county. Each taxing unit, such as the county, a city, school district, municipal utility district, etc., sets its own tax rate to generate revenue to pay for such things as police and fire protection, public schools, road and street maintenance, courts, water and sewer systems, and other public services. Property appraisals are determined by the appraisal district and used by the taxing units to calculate and allocate the annual tax burden. TAD also administers and determines eligibility for various types of property tax exemptions that are authorized by state and local governments, such as those for homeowners, the elderly, disabled persons, disabled veterans, and charitable or religious organizations.

	2018	2019
Direct Salaries	\$ 14,309,986	\$ 14,474,051
Retirement Benefits	\$ 1,694,938	\$ 1,740,345
Group Insurance Benefits	\$ 3,064,607	\$ 3,422,877
Total Payroll Costs	\$ 19,069,531	\$ 19,637,273
Training, Travel, Dues & Publications	\$ 243,392	\$ 251,518
Appraisal Review Board Compensation	\$ 700,000	\$ 980,770
Legal, Litigation & Arbitration Expenses	\$ 849,250	\$ 1,145,500
Professional Services - Other	\$ 578,735	\$ 684,525
Office Rent, Utilities & Janitorial	\$ 113,591	\$ 106,880
Telephone & Communications	\$ 77,888	\$ 77,992
Postage, Freight & Mailing Services	\$ 664,511	\$ 617,416
Materials, Supplies, Services	\$ 1,266,752	\$ 1,237,238
Contingencies	\$ 100,000	\$ 100,000
Capital Outlay	\$ 23,964	\$ 74,093
Total Other	\$ 4,618,083	\$ 5,275,532
Totals	\$ 23,687,614	\$ 24,912,805





Financing Summary

Amoun	it:
Funding Source:	
Taxing Unit Allocations	
Interest Earnings	
Data Sales/Misc. Income	
911 District Contract Pmt.	
Rendition Penalty Payments	

Transfer from Board Established Contingency Transfer from Bldg. Maint. Committed Fund Transfer from Technology Committed Fund Transfer from Pension Liability Committed Fund

Transfer from CAMA Committed Fund Transfer from Unrestricted/Unassigned

- Taxing Unit Allocations
- Interest Earnings
- Data Sales/Misc. Income
- 911 District Contract Pmt.
- Rendition Penalty Payments
- Transfer from Board Established Contingency

Amount:

\$ 24,407,605
\$ 50,000
\$ 5,200
\$ 150,000
\$ 150,000
\$ 150,000
\$ -

\$ 24,912,805

Residential Appraisal Division (1000)

2019 Budget

Responsible for:

The Residential Appraisal Department is responsible for the valuation of all residential real property, including land and improvements located within TAD's jurisdictional boundaries. The department consists of three divisions; Residential Appraisal, Residential Research and Agricultural Land Valuation.



Salaries, Wages & Related		\$ 3,381,653	602,449 Total Parcels		
Employee Benefits		\$ 1,124,183			
Miscellaneous		\$ 1,440	39,3	39,305 Vacant Land Parcels	
Furniture/Equip <\$5,000		\$ 652			
Comp/Elec/Tech <\$5,000		\$ -	4,7	36 Agriculture Parcels	
Office Supplies		\$ 2,350			
Postage/Mail Srvc		\$ 19,345	Total Market V	/alue at 2018 Notice Date	
Reproduction		\$ 160	*6/1/2018	\$126,943,573,704	
Printing		\$ 2,112			
Hardware Maint.		\$ -			
Dues/Subscriptions		\$ 5,245			
Travel		\$ 12,320	2018 New Co	onstruction Inspected:	
Training		\$ 3,335	7,237		
2019 Total		\$ 4,552,795	2018 Sales Verified:		
				27,044	
2018 Budget		\$ 4,569,602			
			2018 Protests Resolved Informally		
FTE's 2019 Budget:	47		*6/1/2018	36,625	
FTE's 2018 Budget:	47		2018 Call Center Calls Received:		
, i i i i i i i i i i i i i i i i i i i			*6/1/2018	12,002	

BPP / Utilities / Minerals Division (1500)

2019 Budget

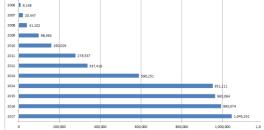
Responsible for:

The Business Personal Property, Utilities and Minerals Department is responsible for determining the market value for machinery and equipment and other tangible fixed assets used in the production of income. Additionally, valuation of fixed assets of utilities and the valuation of mineral rights are included as responsibilities.



Salaries, Wages & Related		\$ 1,732,334
Employee Benefits		\$ 589,871
Temporary Support		\$ 21,000
Miscellaneous		\$ -
Furniture/Equip <\$5,000		\$ 3,000
Comp/Elec/Tech <\$5,000		\$ 500
Office Supplies		\$ 2,690
Postage/Mail Srvc		\$ 4,850
Reproduction		\$ -
Printing		\$ 1,502
Hardware Maint.		\$ 300
Dues/Subscriptions		\$ 15,743
Travel		\$ 8,910
Training		\$ 2,675
Other Professional Services		\$ 280,800
2019 Total		\$ 2,664,175
2018 Budget		\$ 2,590,059
FTE's 2019 Budget:	25	
FTE's 2018 Budget:	25	
4		

ACCOUNTS WORKED	Accounts	Market Value
Billboards single	22	\$1.9 M
Billboards multi*	12	\$11.9 M
Aircraft	157	\$516.5 M
Special Inventory	1,667	\$672.8 M
Standard BPP	44,527	\$23.1 B
Various Location*	1,078	\$1.7 B
Utility single	106	\$93.1 M
Utility multi*	193	\$3.6 B
Total BPP	47,762	\$29.7 B
* - approx 15,000 "child" accounts		
Minerals	1,045,251	\$1 B
EXEMPTIONS WORKED	Accounts	
Freeport	906	
Goods In Transit	0	
Pollution Control	189	
Foreign Trade Zone 20		
Vehicle	90	
Interstate Allocation	36	
Nominal Value/Zero Value	231,889	
Mineral Accou	ints	
2005 5,817		
2006 9,148		



Commercial Appraisal Division (2000)

2019 Budget

Responsible for:

The Commercial Appraisal Department is responsible for the valuation of all commercial real property, including land and improvements located within TAD's jurisdictional boundaries. The department consists of four divisions; Commercial Appraisal, Complex Property Appraisal, Commercial Research and Reporting and Litigation and Arbitration.

2019 Division Budget

Salaries, Wages & Related		\$ 3,475,970
Employee Benefits		\$ 1,151,438
Miscellaneous		\$ 1,050
Furniture/Equip <\$5,000		\$-
Comp/Elec/Tech <\$5,000		\$ 600
Office Supplies		\$ 5,330
Postage/Mail Srvc		\$ 13,430
Reproduction		\$ 240
Printing		\$ 1,654
Hardware Maint.		\$ 2,083
Dues/Subscriptions		\$ 64,208
Travel		\$ 14,660
Training		\$
2019 Total		\$ 4,740,528
2018 Budget		\$ 4,471,941
FTE's 2019 Budget:	48	
FTE's 2018 Budget:	47	



2017 Statistics:

Commercial accounts 25,406 Industrial accounts 927 Commercial utility accounts 1,722 Multifamily 1,623 Vacant land 12,071 Other 827

ACTIVE LITIGATION 2017

Active suits as of 1/1/17:	680
Suits added during yr.:	962
Suits closed during yr.:	594
Suits active 12/31.17:	1,048

Commercial Appraisal Section

2 Managers and 16 Appraisers

Complex Properties Section

1 Manager and 3 Appraisers.

Commercial Research Section

1 Manager and 6 Appraisers

Litigation Section

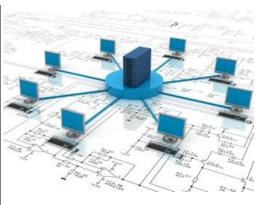
1 Manager and 3 Appraisers

Information Services Division (4000)

2019 Budget

Responsible for:

The Information Services department manages the activities of the information technology environment including the network, security, database, and CAMA software administration. This department is responsible for troubleshooting, evaluating, and recommending changes to current and future network requirements to meet the needs of the District. The department works closely with management and the District's software vendor to help design and implement new software features and programming changes. The department coordinates the exchange of data with taxing units and the Comptroller.



Salaries, Wages & Related	\$	1,656,737
Employee Benefits	\$	483,327
Miscellaneous	\$	12,355
Furniture/Equip <\$5,000	\$	550
Comp/Elec/Tech <\$5,000	\$	44,577
Office Supplies	\$	1,100
Postage/Mail Srvc	\$	875
Reproduction	\$	-
Printing	\$	200
Hardware Rentals	\$	300
Software Fees	\$	543,717
Hardware Maint.	\$	49,847
Dues/Subscriptions	\$	1,051
Travel	\$	2,409
Training	\$	1,750
Other Professional Srvc	\$	141,400
Capital Outlay- Computer Softwa	are \$	41,010
Capital Outlay- Computer Equipr	nent \$	27,100
2019 Total	\$	3,008,305
2018 Budget	\$	2,960,301
FTE's 2019 Budget: 1	8	
FTE's 2018 Budget: 1	9	

	 Staffed with infrastructure specialists,
37	applications and web programmers, computer
27	operations / network staff, and technical support
55	personnel
50	 Works closely with TAD management, public
77	entities, the general public, and the State on data
00	products
75	
	 Provides innovative technology strategies for
00	TAD staff
00	
17	 Manages and maintains departmental
47	computer hardware, software, and related
51	systems
09	
50	 Responds to appraisal district departmental
00	user, tax unit, and other inquiries and requests
10	
00	
05	
01	

Support Services Division (5000)

2019 Budget

Responsible for:

Department has four divisions that perform various tasks including imaging, customer service, exemptions administration and records support. Responsibilities include administering exemptions, digitally image, archive and preserve all documents, applications and other supporting documentation associated with appraisal throughout the District. Responsibilities also for property ownership changes, splits and plat work.

2019 Division Budget

Salaries, Wages & Related		\$ 2,137,706
Employee Benefits		\$ 903,947
Temporary Support		\$ 21,000
Miscellaneous		\$ 4,075
Furniture/Equip <\$5,000		\$ -
Comp/Elec/Tech <\$5,000		\$ -
Office Supplies		\$ 4,781
Postage/Mail Srvc		\$ 100,255
Reproduction		\$ 1,513
Printing		\$ 4,700
Advertising		\$ 11,945
Hardware Maint.		\$ 14,262
Dues/Subscriptions		\$ 640
Travel		\$ 11,336
Training		\$ 2,345
Legal/Litigation		\$ 20,000
Other Professional Srvc.		\$ 16,705
2019 Total		\$ 3,255,210
2018 Budget		\$ 2,123,621
FTE's 2019 Budget:	44	
FTE's 2018 Budget:	44	



2017 Statistics:

-		
	Partial Exemptions entered	45,534
	Exemption Denials	2,295
1	Modifier Maintenance Performed	74,439
5	New Tax deferrals	450
3	Incoming calls	113,778
0	Outgoing calls	4,982
5	Webmaster e-mails	5,344
2	Customers Served at Counter	50,259
0	Returned Mail Processed	86,095
6	Mail Address Updates	28,745
5	Ownership/record Changes	113,187
0	Plats/Splits/Combinations	1,172
5	Exemption Correspondence	7,931
	ARB Hearings on Exemptions	85
-		

Geographic Information Services (5500)

2019 Budget

Responsible for:

The Geographic Information Services Department (formerly Land Management) is responsible for maintaining the geodatabase, managing land maps and geographical informations systems for all purposes of the District. Working closely with the Records group within the Support Services department, they are key to creating and maintaining property records and spacial tools used to establish appraisals by the District.



GIS Changes Made in 2017

2019 Division Budget

Salaries, Wages & Related		\$ 315,144
Employee Benefits		\$ 113,055
Miscellaneous		\$ 400
Furniture/Equip <\$5,000		\$ -
Comp/Elec/Tech <\$5,000		\$ -
Office Supplies		\$ 250
Graphics - Mapping Supp.		\$ 1,795
Postage/Mail Srvc		\$ 1,500
Reproduction		\$ 380
Software Fees		\$ -
Hardware Maint.		\$ 600
Dues/Subscriptions		\$ 915
Travel		\$ 409
Training		\$ 3,503
Other Professional Serv		\$ 1,950
Mapping Services		\$ 300,000
2019 Total		\$ 739,901
2018 Budget		\$ 772,345
FTE's 2019 Budget:	5	
FTE's 2018 Budget:	5	

Owners	hip Layer Changes			
•	Number of plats:		718	
•	Number of new polygons:		9,228	
•	Number of splits, joins, etc.	:	2,300	
•	Number of polygons chang	ed:	1,841	
Themat	tic Layer Changes			
•	City layer changes:	8		
•	PID layer changes:	1		
•	TIF layer changes:	1		
•	Abstract layer changes:	1		
•	Grid layer changes:	0		
•	Mineral leases completed:	29		
Subdivi	sion Layer Changes			
•	New features created:		398	
Zoning Changes				
	723 polygons added or chai	nge	d	

723 polygons added or changed from 21,368 to 22,091

Appraisal Review Board Support Division (6000)

2019 Budget

Responsible for

The Tarrant Appraisal Review Board is a seperate entity from the Tarrant Appraisal District established by state law. The law requires, however, that appraisal districts provide the funds for operation and a staff to aid with clerical and administrative needs. The Appraisal Review Board Support Division provides funding and staff to support this function.



2019 Division Budget

Salaries, Wages & Rela	ated	(*In Dept 8000)		
Employee Benefits		(*//	n Dept 8	8000)
Temporary Support			\$	43,812
Miscellaneous			\$	200
Furniture/Equip <\$5,0	00		\$	4,737
Comp/Elec/Tech <\$5,0	000		\$	-
Office Supplies			\$	8,393
Insurance and Bonds			\$	622
Postage/Mail Srvc			\$	157,800
Reproduction			\$	56
Printing			\$	8,550
Hardware Maint.			\$	500
Dues/Subscriptions			\$	45
Travel			\$	2,910
Training			\$	56,300
Legal/Litigation			\$	50,000
ARB Fees			\$	980,770
2019 Total			\$	1,314,695
2018 Budget			\$	1,007,506
FTE's 2019 Budget:	(* 11	in Dept a	8000)	
FTE's 2018 Budget:	(* 11	in Dept 8	3000)	
Ű			,	

Taxpayer Appeal Results (2017)

	NUMBERS	VALUE
Total Protests Filed	137,388	\$85.925B
Single-Family	92,052	\$26.633B
Multi-Family	6,713	\$16.925B
Comm/BPP	18,008	\$34.877B
Oil/Gas	521	\$60.5M
Hearings Scheduled	63,502	\$50.491B

The <u>Tarrant Appraisal Review Board members</u> are not employees of the Appraisal District, but rather serve independently to hear protests and challenges from taxpayers and tax units. They are appointed by the Administrative District Judge of Tarrant County to serve a two year term on the ARB. Currently there are **85** members.

Administration / Chief Appraiser (8000)

2019 Budget

Responsible for:

The Administration Department's function is to plan, organize, direct and control the business support functions related to human resources, budget,finance, purchasing, fixed assets, accounting, facilities maintenance, ARB support staffing and mail service. ARB support staff aid in scheduling and logistics for the Tarrant Appraisal Review Board in the conduct of their duties.

2019 Division Budget

Salaries, Wages & Relate	d	\$ 1,327,738
Employee Benefits	:	\$ 549,071
Temporary Support		\$ 7,280
Miscellaneous		\$7,833
Furniture/Equip <\$5,000	:	\$-
Comp/Elec/Tech <\$5,000)	\$-
Office Supplies	:	\$ 2,440
Insurance & Bonds	:	\$ 100
Postage/Mail Srvc	:	\$ 2,500
Reproduction		\$ 40
Printing	:	\$ 1,090
Advertising	:	\$ 16,326
Hardware Maint.	:	\$ 200
Dues/Subscriptions	:	\$ 3,185
Travel	:	\$ 11,031
Training	:	\$ 9,410
Legal/Litigation		\$ 50,000
Other Professional Fees	:	\$ 3,620
2019 Total	:	\$ 1,991,864
2018 Budget		\$ 1,786,250
FTE's 2019 Budget: 19	9*	
FTE's 2018 Budget: 1	9*	
*staffing includes 11 ARB suppor	t staff	



2017

TAD holds the distinction of being one of thirty-nine counties or jurisdictions in the United States and Canada that have received the "Certificate of Excellence in Assessment Administration" from the International Association of Assessing Officers. TAD receives the "Certificate of Achievement in Financial Reporting" in 2017 for the twenty-ninth consecutive year. TAD passes Comptroller's Property Value Study. Maintains registration of 96 appraisers with the Texas Department of Licensing and Regulation. Hosted 12 certification courses for 313 students. Competitive Bids/Proposals obtained: 78 Purchase Orders issued: 303 AP Checks issued: 2,029 Background Checks performed: 34 Job Postings: 18 New Hires: 16

General Operations Division (9000)

2019 Budget

Responsible for:

Facility and Custodial staff are responsible for the maintenance and upkeep of the physical plant of the District. Office services and Operation staff perform duties related to mail and printing operations and coordination of supply distribution between divisions. Organization-wide professional service funding resides in this budget.

Salaries, Wages & Related		\$	254,757	
Employee Benefits **		\$	248,330	
Contract Labor		\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	98,320	
Temporary Support		\$	600	End of V
Miscellaneous		\$	16,750	
Furniture/Equip <\$5,000		\$	3,500	
Comp/Elec/Tech <\$5,000		\$	3,500	
Office Supplies		\$	2,870	
Office Rental		\$	10,800	
Insurance and Bonds		\$	20,486	
Postage/Mail Srvc		\$	316,861	
Reproduction		\$	1,440	
Computer Supplies		\$	26,944	
Utilities		\$	75,180	
Printing		\$	17,593	
Telephone		\$	77,592	
Janitorial Serv./Supp.		\$	20,900	Square
Hardware Rentals		\$	540	
Hardware Maint.		\$	69 <i>,</i> 332	
Dues/Subscriptions		\$	3,965	Reprod
Travel		\$ \$ \$	728	
Training		\$	2,625	
Legal/Litigation		\$	998,000	
Arbitration/SOAH		\$	27,500	Risk & I
Other Professional Srvc.		\$	240,050	
Interest		\$	186	
Contingencies		\$	100,000	Annual
Capital Outlay - Furn./Equip.		\$	-	
Lease Payments - Principal		\$	5,983	
2019 Total		\$	2,645,332	
				*Security
2018 Budget		\$	2,405,989	"off duty"
FTE's 2019 Budget:	5			** Retiree
FTE's 2018 Budget:	5			



320	
600	End of Year Mail Report (2017)
750	
500	Incoming
500	115,724
870	Outgoing
800	182,742
486	Presort
861	1,150,060
440	Folded/Inserted
944	110,505
180	
593	
592	
900	Square footage of TAD Headquarters:
540	45,816
332	Dense dusting Cost New of Division Division
965	Reproduction Cost New of Physical Plant:
728 625	\$8,428,000
000	(American Appraisal Associates)
500	Risk & liability insurance Cost per Square Foot:
050	s 0.45
186	Ş 0. 4 5
000	Annual Utility Cost per Square Foot:
-	\$ 1.64
983	÷ -···
332	
	*Security provided through a contract with
989	"off duty" Tarrant County Sheriff's Deputies
	** Retiree health included in "Benefits"

Capital Expenditures 2019

6502	Capital Lease Payments - Prinicipal		
	Folder inserter		\$ 1,903
	OCE' Colorwave Plotter		\$ 4,080
		Total	\$ 5,983
6504	Capital Outlay - Computer Software - Over \$5,000		
	iSeries Upgrade Project		\$ 30,000
	IBM Passport Advantage Tivoli Backup (5)		\$ 11,010
		Total	\$ 41,010
6505	Capital Outlay - Computer Equipment- Over \$5,000		
	Cisco 2960X Switch (2)		\$ 10,600
	IBM Compute Node		\$ 10,000
	UPS 540		\$ 6,500
		Total	\$ 27,100

Residential Appraisal Department# of PositionsPrDIRECTOR1\$ 1	al Salaries oposed 47,680 84,751 86,749
DIRECTOR 1 \$ 1	47,680 84,751
· · · · · ·	84,751
REGIONAL DIVISION MANAGER 3 § 2	
	86 749
-	72,488
	82,618
	40,230
	47,168
	78,520
	67,640
	57,041
	85,738
	38,646
	07,286
BPP/Utilities/Minerals Department	45 750
	15,752
	92,560
	92,560
	14,563
	69,368
	42,771
•	09,908
	31,157
	57,304
	97,594
	81,162
	31,845
	37,694
Commercial Appraisal Department	44 227
	44,227
	92,255
	13,576
	77,924
	04,490
	03,584
	87,484
	60,694
	54,018
	31,400
	68,114
	57,484
Information Services Department	20 - 44
DIRECTOR 1 \$ 1	30,541

Personnel Included in 2019 Budget

INFRASTRUCTURE & OPERATIONS MANAGER	1	\$ 96,803
BUSINESS ANALYSIS & PROGRAMMING MANAGER	1	\$ 120,432
WEB SOLUTIONS MANAGER	1	\$ 120,432
APPLICATIONS SPECIALIST	2	\$ 193,547
DATA SERVICES COORDINATOR	1	\$ 95,888
TECHNICAL SUPPORT MANAGER	1	\$ 113,776
SPECIAL ASSISTANT TO THE DIRECTOR	1	\$ 105,102
SENIOR INFRASTRUCTURE SPECIALIST	1	\$ 81,806
WEB/GIS PROGRAMMER	1	\$ 78,897
SENIOR PROGRAMMER/ANALYST	2	\$ 145,600
INFRASTRUCTURE SPECIALIST	1	\$ 72,815
SENIOR SYSTEMS SUPPORT TECHNICIAN	1	\$ 82,118
SENIOR PC/NETWORK SPECIALIST	1	\$ 46,389
QUALITY ASSURANCE LIASON	1	\$ 40,385 \$ 68,266
TECHNICAL SUPPORT SPECIALIST	1	\$ 08,200 \$ 53,643
SALARY SUPPLEMENT - Auto Allowances 1	1	\$
Support Services Department		Ş 2,500
	1	\$ 116 126
DIRECTOR MANAGER OF SUPPORT SERVICES	-	\$ 116,126 \$ 00.258
	1	\$ 99,258
CUSTOMER SERVICES SUPERVISOR	1	\$ 54,600
SENIOR CUSTOMER SERVICES REPRESENTATIVE	1	\$ 47,133
	4	\$ 163,112
CUSTOMER SERVICES REPRESENTATIVE I	1	\$ 31,824
	1	\$ 61,277
	2	\$ 81,328
EXEMPTIONS SUPERVISOR	1	\$ 50,731
SENIOR EXEMPTIONS SPECIALIST	5	\$ 214,900
EXEMPTIONS SPECIALIST II	14	\$ 551,152
SENIOR GEO-DATA SPECIALIST	1	\$ 46,883
SUPERVISOR - RECORDS	1	\$ 53,814
SENIOR DEED RECORDS SPECIALIST	4	\$ 205,005
DEED RECORDS SPECIALIST II	5	\$ 225,784
DEED RECORDS SPECIALIST I	1	\$ 31,545
SALARY SUPPLEMENT - Auto Allowances 2		\$ 5,000
Geographic Information Services		
MAPPING/GIS MANAGER	1	\$ 77,938
SENIOR GIS SPECIALIST	1	\$ 70,616
GIS SPECIALIST II	2	\$ 104,125
GIS SPECIALIST I	1	\$ 47,674
Administration Department (includes ARB Support staff)		
EXECUTIVE DIRECTOR/CHIEF APPRAISER	1	\$ 174,866
DIRECTOR OF ADMINISTRATION	1	\$ 158,662
COMMUNICATION OFFICER	1	\$ 84,460
PURCHASING AGENT	1	\$ 68,328
FINANCE OFFICER	1	\$ 68,453
PAYROLL/EDUCATION COORDINATOR	1	\$ 62,483
HUMAN RESOURCE BENEFITS ADMINISTRATOR	1	\$ 69,576

EXECUTIVE ASSISTANT		1	\$ 69,139
MANAGER OF ARB OPERATIONS		1	\$ 110,843
SENIOR GENERAL CLERK		2	\$ 84,448
SENIOR DATA SERVICES CLERK		1	\$ 35,911
DATA SERVICES CLERK II		2	\$ 78,540
GENERAL CLERK II		5	\$ 190,425
SALARY SUPPLEMENT - Auto Allowances	4		\$ 17,000
General Operations			
FACILITIES MANAGER		1	\$ 64,854
CUSTODIAN		2	\$ 64,668
SENIOR OFFICE SERVICES SPECIALIST		1	\$ 47,778
SENIOR OPERATIONS SPECIALIST		1	\$ 62,192
SALARY SUPPLEMENT - Auto Allowances	2		6000
Total Positions		211	

	Pay Scl	nedule fo	r 2019						AUTO
GRADE	JOB TITLE	MIM	іімим	М	IDPOINT	м	AXIMUM		OWANCE
	Labor/Trades Group								
3	Custodian	\$	28,028	\$	35,241	\$	42,453		
4	Facilities Supervisor	\$	42,767	\$	58,346	\$	73,924	\$	3,00
	Clerical/General Office Group								
6	General Clerk I	\$	28,028	\$	35,432	\$	42,835		
7	Data Services Clerk I	\$	30,060	\$	38,893	\$	47,725		
	Imaging Specialist I	\$	30,060	\$	38,893	\$	47,725		
8	Research Clerk I	\$	31,663	\$	40,710	\$	49,757		
9	General Clerk II	\$	31,663	\$	40,710	\$	49,757		
10	Data Services Clerk II	\$	35,402	\$	45,516	\$	55,629		
	Imaging Specialist II Research Clerk II	\$ \$	35,402 35,402	\$ \$	45,516 45,516	\$ \$	55,629 55,629		
11	Senior Research Clerk	\$	-						
			36,977	\$	47,543	\$	58,108		
12	Senior General Clerk	\$	37,312	\$	47,972	\$	58,632		
13	Administrative Secretary	\$	37,707	\$	48,481	\$	59,254		
	Senior Data Services Clerk Senior Imaging Specialist	\$ \$	37,707 37,707	\$ \$	48,481 48,481	\$ \$	59,254 59,254		
	Special Districts Clerk	\$	37,707	\$	48,481	\$	59,254		
14	Litigation Clerk Lead Imaging Specialist	\$ \$	39,289 39,289	\$ \$	52,060 52,060	\$ \$	64,830 64,830		
15	Executive Secretary	\$	41,613	\$	56,772	\$	71,930		
16	Clerical Supervisor	\$	42,672	\$	58,218	\$	73,764		
	Support Services Group								
17	Exemptions Specialist I	\$	30,728	\$	39,077	\$	47,425		
	Deed Records Specialist I	\$	30,728	\$	39,077	\$	47,425		
	Customer Services Representative I	\$	30,728	\$	39,077	\$	47,425		
18	Exemptions Specialist II	\$	35,402	\$	45,516	\$	55,629		
	Deed Records Specialist II Customer Services Representative II	\$ \$	35,402 35,402	\$ \$	45,516 45,516	\$ \$	55,629 55,629		
			-						
19	Senior Exemptions Specialist Senior Deed Records Specialist	\$ \$	37,707 37,707	\$ \$	48,481 48,481	\$ \$	59,254 59,254		
	Senior Customer Services Representative	\$	37,707	\$	48,481	\$	59,254		
	Commercial Property Data Collector	\$	37,707	\$	48,481	\$	59,254	\$	8,0
20	Exemptions Supervisor	\$	46,939	\$	60,352	\$	73,764		
	Deed Records Supervisor	\$	46,939	\$	60,352	\$	73,764		
	Customer Services Supervisor Appraisal Review Board Supervisor	\$ \$	46,939 46,939	\$ \$	60,352 60,352	\$ \$	73,764 73,764		
	Appraisal Group		-,	·	,	·	-, -		
21		¢	40 404	¢	EE 400	¢	60.844	¢	
21	Residential Valuation Technician Commercial Valuation Technician	\$ \$	40,404 40,404	\$ \$	55,123 55,123	\$ \$	69,841 69,841	\$ \$	8,0 8,0
	Business Personal Property Valuation Technician	\$	40,404	\$	55,123	\$	69,841	\$	8,0
			46,200	\$	60,484	\$	74,768	\$	8,0
22	Residential Appraiser	\$	40,200						
22	Commercial Appraiser	\$	46,200	\$	60,484	\$	74,768	\$	-
22					60,484 60,484	\$ \$	74,768 74,768	\$ \$	-
22 23	Commercial Appraiser	\$	46,200	\$	-		-		8,00 8,00 8,00 8,00

		nedule fo	1 2019						AUTO
GRADE	JOB TITLE	MI	NIMUM	N	IIDPOINT	N	MAXIMUM		LOWANC
ONADE	Productivity Appraiser	\$	50,400	\$	68,650	\$	86,900	\$	8,0
24	Senior Productivity Appraiser	\$	56,700	\$	77,300	\$	97,900	\$	8,0
27	Residential Valuation Analyst	φ \$	56,700	\$	77,300	\$	97,900	\$	5,9
	Commercial Properties Appraiser/Analyst	\$	56,700	\$	77,300	\$	97,900	\$	5,9
	Mineral Valuation Analyst	\$	56,700	\$	77,300	\$	97,900	\$	5,9
	Comm. Special Prop. Appraiser/Analyst	\$	56,700	\$	77,300	\$	97,900	\$	5,9
	Commercial Sales Research Specialist	\$	56,700	\$	77,300	\$	97,900	\$	5,9
	Sr. Business Personal Prop. Appraisal Specialist	\$	56,700	\$	77,300	\$	97,900	\$	5,9
	Business Personal Prop. Valuation Analyst	\$	56,700	\$	77,300	\$	97,900	\$	5,9
	Litigation Appraisal Specialist	\$	56,700	\$	77,300	\$	97,900	\$	5,9
	Business Personal Property Research Specialist	\$	56,700	\$	77,300	\$	97,900	\$	5,9
25	Sr. Commercial Sales Research Specialist	\$	63,738	\$	86,957	\$	110,176	\$	4,4
	Regional Comm. Appraisal Supervisor	\$	63,738	\$	86,957	\$	110,176	\$	4,
	Business Personal Property Appraisal Supervisor	\$	63,738	\$	86,957	\$	110,176	\$	4,
	Sr. Special Comm. Properties Appraiser/ Analyst	\$	63,738	\$	86,957	\$	110,176	\$	4,
	Senior Litigation Appraisal Specialist	\$	63,738	\$	86,957	\$	110,176	\$	4,
	Data Quality Supervisor	\$	63,738	\$	86,957	\$	110,176	\$	4,
	Data Collection Supervisor	\$	63,738	\$	86,957	\$	110,176	\$	4,
	Data Research Supervisor	\$	63,738	\$	86,957	\$	110,176	\$	4,
26	Regional Residential Appraisal Manager	\$	77,084	\$	105,164	\$	133,244	\$	4,
	Residential Properties Research Manager	\$	77,084	\$	105,164	\$	133,244	\$	4,
	Business Personal Property Research Manager	\$	77,084	\$	105,164	\$	133,244	\$	4,
	Business Personal Property Appraisal Manager	\$	77,084	\$	105,164	\$	133,244	\$	4,
	Commercial Properties Research Manager	\$	77,084	\$	105,164	\$	133,244	\$	4,
	Commercial Appraisal Manager	\$	77,084	\$	105,164	\$	133,244	\$	4,
	Commercial Appraisal Specialist	\$	77,084	\$	105,164	\$	133,244	\$	4,
	Litigation Manager	\$	77,084	\$	105,164	\$	133,244	\$	4,
	Manager of ARB Operations Manager of Support Services	\$ \$	77,084 77,084	\$ \$	105,164 105,164	\$ \$	133,244 133,244	\$ \$	2, 2,
	Information Systems Group								
27	CAD Operator I	\$	28,785	\$	37,010	\$	45,234		
28	Geo-Data Specialist	\$	32,184	\$	41,379	\$	50,573		
29	CAD Operator II	\$	34,278	\$	44,073	\$	53,867		
•	Quality Assurance Specialist	\$	34,278	\$	44,073	\$	53,867		
30	Computer Operator I	\$	35,358	\$	45,460	\$	55,562		
31	Senior Geo-Data Specialist	\$	36,597	\$	47,054	\$	57,511		
	Senior CAD Operator	\$	36,597	\$	47,054	\$	57,511		
32	GIS Specialist I	\$	39,289	\$	50,516	\$	61,743		
33	Technical Support Specialist Senior Quality Assurance Specialist	\$ \$	45,547 45,547	\$ \$	58,562 58,562	\$ \$	71,577 71,577		
34	Senior Operations Specialist	\$	42,215	\$	54,260	\$	66,305		
35	PC/Network Specialist	\$	45,547	\$	58,563	\$	71,579		
36	GIS Specialist II	\$	46,664	\$	59,999	\$	73,334		
37	Programmer/Analyst	\$	48,708	\$	63,774	\$	78,840		
	Systems Support Technician	\$	48,708	\$	63,774	\$	78,840		
	Senior GIS Specialist	\$	48,708	\$	63,774	\$	78,840		
	Assistant Data Services Manager	\$	48,708	\$	63,774	\$	78,840		
	Senior PC/Network Specialist	\$	48,708	\$	63,774	\$	78,840		
	Quality Assurance Liason	\$	48,708	\$	63,774	\$	78,840		
	•								

	Pay Sch	nedule fo	or 2019						
									AUTO
GRADE	JOB TITLE	M	IINIMUM	N	IIDPOINT	N	MAXIMUM	ALL	OWAN
39	Systems Programmer	\$	57,050	\$	73,351	\$	89,651		
	Infrastructure Specialist	\$	57,050	\$	73,351	\$	89,651		
	Sr. Systems Support Technician	\$	57,050	\$	73,351	\$	89,651		
40	Senior Programmer/Analyst	\$	58,368	\$	76,422	\$	94,476		
	Visual Basic Programmer/Analyst	\$	58,368	\$	76,422	\$	94,476		
	Mapping/GIS Manager	\$	58,368	\$	76,422	\$	94,476		
41	Senior Systems Programmer	\$	77,083	\$	99,107	\$	121,131		
	Applications Specialist	\$	77,083	\$	99,107	\$	121,131		
	Data Services Coordinator	\$	77,083	\$	99,107	\$	121,131		
	Technical Support Manager	\$	77,083	\$	99,107	\$	121,131		
	Senior Infrastructure Specialist	\$	77,083	\$	99,107	\$	121,131		
	Special Assistant to the Director	\$	77,083	\$	99,107	\$	121,131		
	WEB/GIS Programmer	\$	77,083	\$	99,107	\$	121,131		
42	Infrastructure & Operations Manager	\$	78,897	\$	103,297	\$	127,696		
	Business Analysis & Programming Mgr.	\$	78,897	\$	103,297	\$	127,696		
	Web Solutions Manager	\$	78,897	\$	103,297	\$	127,696		
	Executive/Administrative Group								
44	Office Services Specialist	\$	24,560	\$	31,578	\$	38,595		
45	Senior Office Services Specialist	\$	32,184	\$	43,907	\$	55,629	\$	3
16	Executive Assistant	\$	42,672	\$	58,218	\$	73,764		
46	Administrative Assistant	\$	34,949	\$	44,934	\$	54,919		
47	Payroll Coordinator	\$	39,289	\$	58,542	\$	77,795		
	Purchasing Agent	\$	39,289	\$	58,542	\$	77,795		
	Administrative Specialist	\$	39,289	\$	58,542	\$	77,795		
	Finance Officer	\$	39,289	\$	58,542	\$	77,795		
	Human Resources Benefit Administrator	\$	39,289	\$	58,542	\$	77,795		
48	Director of Comm. and Special Appraisal	\$	84,460	\$	127,430	\$	170,400	\$	2
	Director of Business Personal Property	\$	84,460	\$	127,430	\$	170,400	\$	2
	Director of Residential Appraisal	\$	84,460	\$	127,430	\$	170,400	\$	2
	Director of Support Services	\$	84,460	\$	127,430	\$	170,400	\$	2
	Director of Information Systems	\$	84,460	\$	127,430	\$	170,400	\$	2
	Communication Officer	\$	84,460	\$	127,430	\$	170,400	\$	2
49	Director of Administration	\$	82,000	\$	134,000	\$	186,000	\$	2
	Executive Director / Chief Appraiser				egotiated			\$	9



Employee Benefits

Probationary Period:	All newly hired employees serve a minimum six-month probationary period. Upon satisfactory completion of that period (and unless other pre- employment agreements have been made), a 5% salary increase is normally provided.
Medical Insurance:	TAD offers two Medical plans, PPO plan or HDHP/HSA.TAD pays 100% of employee premiums. Dependent coverage is available at employee expense.
Dental Insurance:	TAD offers two Dental plans, PPO or DMO plan. TAD pays 100% of employee premiums. Dependent coverage is available at employee expense.
Life Insurance:	TAD pays 100% of employee term life insurance coverage in an amount equal to one times an employee's annual salary. Added employee and dependent coverage are available at employee expense.
Leave Benefits:	Vacation leave at 10 days per year which increases up to 25 days per year with 15 or more years of continuous TAD employment. Sick leave at 15 days per Year.
Holidays:	TAD celebrates 10 holidays per year plus two optional holidays for a total of 12 holidays per year.
Retirement:	All TAD employees participate in the Texas County and District Retirement System, with employees contributing 7% of salary and TAD currently providing a 225% matching contribution. TAD does not participate in the Social Security System but does pay into the Medicare program at 1.45% of salary.
Deferred Compensation	TAD employees can voluntarily participate in a deferred compensation program which allows for tax deferred salary payments into mutual funds which become taxable when withdrawn or a Roth contribution plan.
Voluntary Vision:	TAD employees can voluntarily participate in our Vision program to receive rich benefits for Eye glasses or Contact Lens exams and materials.
Voluntary STD:	TAD employees can voluntarily participate in a Short-term disability program. Protects your income for a short duration in case of illness or injury.

Budgeted Amounts for Benefits for the 211 Positions for 2019

	Residential	sidential BPP/Util/Min		Commercial Ir		Inf	Info. Services S		Supp. Serv.		Geo. Info. Sv.		Admin/ARB		Gen. Ops.	
Retirement	\$ 412,562	\$	211,345	\$	424,068	\$	202,122	\$	260,800	\$	38,448	\$	159,920	\$	31,080	
Insurance	\$ 711,621	\$	378,526	\$	727,370	\$	281,205	\$	643,147	\$	74,607	\$	389,151	\$	217,250	

TARRANT APPRAISAL DISTRICT 2019 BUDGET

TAX ENTITY BUDGET ALLOCATIONS

Tax Unit Allocations are Based on 2018 October Values and 2018 Adopted Tax Rates.

TAX UNIT NAME	Oct 2018	2018 Tax	Adjusted Levy	% of Tot	Allocation
	Net Tax Value	Rate		Levy	Estimate
Aledo ISD	\$ 282,073,657	1.595000	4,422,385.83	0.09303490	\$22,707.59
Arlington ISD	\$ 29,303,701,018	1.368670	387,742,840.72	8.15704905	\$1,990,940.31
Azle ISD	\$ 1,746,147,982	1.329000	21,552,123.68	0.45339775	\$110,663.53
Birdville ISD	\$ 10,505,830,714	1.453900	145,780,947.75	3.06683249	\$748,540.36
Burleson ISD	\$ 1,643,007,598	1.670000	26,484,959.89	0.55717113	\$135,992.13
Carroll ISD	\$ 9,007,064,440	1.380000	121,637,201.27	2.55891409	\$624,569.64
Castleberry ISD	\$ 777,769,522	1.392200	10,263,752.29	0.21592128	\$52,701.21
Crowley ISD	\$ 6,613,051,983	1.670000	107,398,244.12	2.25936537	\$551,456.98
Eagle Mtn-Saginaw ISD	\$ 9,633,003,651	1.540000	145,123,350.23	3.05299844	\$745,163.80
Everman ISD	\$ 1,424,367,534	1.495000	20,636,821.63	0.43414229	\$105,963.74
Fort Worth ISD	\$ 38,481,441,634	1.352000	497,308,652.89	10.46201412	\$2,553,527.08
Godley ISD	\$ 82,045,821	1.540000	1,195,385.64	0.02514764	\$6,137.94
Grapevine-Colleyville ISD	\$ 15,445,373,898	1.396700	209,100,626.23	4.39890537	\$1,073,667.45
H-E-B ISD	\$ 14,119,415,314	1.273000	173,039,167.95	3.64027090	\$888,502.94
Keller ISD	\$ 18,667,267,060	1.510000	273,591,343.61	5.75561371	\$1,404,807.46
Kennedale ISD	\$ 1,476,877,175	1.451694	20,590,320.34	0.43316403	\$105,724.97
Lake Worth ISD	\$ 1,018,560,782	1.670000	16,835,674.06	0.35417654	\$86,446.01
Lewisville ISD	\$ 216,159,254	1.407500	3,016,100.50	0.06345051	\$15,486.75
Mansfield ISD	\$ 13,511,389,057	1.540000	202,021,083.48	4.24997115	\$1,037,316.17
Northwest ISD	\$ 8,363,696,814	1.490000	123,007,335.53	2.58773797	\$631,604.86
White Settlement ISD	\$ 2,091,423,897	1.520000	30,827,960.23	0.64853598	\$158,292.10
City of Arlington	\$ 26,270,565,975	0.634800	163,132,651.81	3.43186489	\$837,636.03
City of Azle	\$ 740,147,510	0.667287	4,938,908.12	0.10390112	\$25,359.77
City of Bedford	\$ 4,345,761,304	0.561862	22,708,215.38	0.47771875	\$116,599.71
City of Benbrook	\$ 2,107,796,268	0.640000	13,094,468.12	0.27547180	\$67,236.07
City of Blue Mound	\$ 122,415,139	0.696800	829,946.69	0.01745981	\$4,261.52
City of Burleson	\$ 799,507,022	0.735000	5,670,407.61	0.11928987	\$29,115.80
City of Colleyville	\$ 5,496,840,072	0.320800	17,106,630.95	0.35987674	\$87,837.29
City of Crowley	\$ 988,974,558	0.709000	6,843,563.62	0.14396986	\$35,139.59
Dalworthington Gardens	\$ 377,030,074	0.580000	1,936,069.43	0.04072961	\$9,941.12
Edgecliff Village	\$ 230,888,637	0.270359	624,228.21	0.01313205	\$3,205.22
City of Euless	\$ 4,496,007,020	0.462500	20,400,613.47	0.42917312	\$104,750.88
City of Everman	\$ 187,392,526	1.113943	2,087,445.93	0.04391415	\$10,718.39
City of Flower Mound	\$ 213,420,499	0.439000	936,915.99	0.01971015	\$4,810.78
City of Forest Hill	\$ 527,037,874	0.992873	5,232,816.75	0.11008415	\$26,868.90

City of Fort Worth	\$ 66,392,876,256	0.785000	514,293,900.61	10.81933729	\$2,640,741.11
City of Grand Prairie	\$ 7,679,914,131	0.669998	50,973,677.08	1.07234677	\$261,734.16
City of Grapevine	\$ 8,940,126,421	0.289271	25,861,193.10	0.54404878	\$132,789.28
Haltom City	\$ 2,322,567,053	0.653000	14,806,073.86	0.31147931	\$76,024.64
City of Haslet	\$ 861,662,073	0.305960	2,612,161.28	0.05495273	\$13,412.65
City of Hurst	\$ 3,165,429,461	0.58	17,581,019.87	0.36985658	\$90,273.13
City of Keller	\$ 5,978,510,347	0.41325	24,207,504.01	0.50925969	\$124,298.09
City of Kennedale	\$ 724,028,871	0.725714	5,254,378.88	0.11053776	\$26,979.62
Town of Lakeside	\$ 142,964,197	0.379000	541,834.31	0.01139871	\$2,782.15
City of Lake Worth	\$ 496,018,851	0.434806	2,156,719.73	0.04537149	\$11,074.09
City of Mansfield	\$ 6,664,821,952	0.710000	46,256,558.86	0.97311151	\$237,513.21
City of North Richland Hills	\$ 5,699,395,591	0.585000	32,146,266.21	0.67626953	\$165,061.20
Town of Pantego	\$ 329,299,611	0.420000	1,383,058.37	0.02909577	\$7,101.58
City of Pelican Bay	\$ 37,571,659	0.898499	337,580.98	0.00710178	\$1,733.37
City of Reno	\$ 7,049,839	0.520000	36,659.16	0.00077121	\$188.23
City of Richland Hills	\$ 617,878,786	0.541880	4,262,581.74	0.08967306	\$21,887.05
City of River Oaks	\$ 313,898,554	0.749400	2,296,422.76	0.04831046	\$11,791.43
City of Roanoke	\$ 146,723,203	0.375120	550,388.08	0.01157866	\$2,826.07
City of Saginaw	\$ 1,887,656,851	0.471800	8,905,965.02	0.18735715	\$45,729.39
City of Sansom Park	\$ 159,571,670	0.787304	1,211,714.14	0.02549115	\$6,221.78
City of Southlake	\$ 7,797,635,295	0.447000	34,641,770.77	0.72876813	\$177,874.85
Town of Trophy Club	\$ 132,760,350	0.446442	581,024.96	0.01222318	\$2,983.39
City of Watauga	\$ 1,399,407,653	0.601788	8,140,475.33	0.17125334	\$41,798.84
Town of Westover Hills	\$ 568,210,683	0.387200	2,200,111.76	0.04628434	\$11,296.90
Westworth Village	\$ 271,263,433	0.485000	1,315,627.65	0.02767721	\$6,755.34
City of White Settlement	\$ 848,071,083	0.762186	6,463,879.06	0.13598234	\$33,190.03
Tarrant County	\$ 189,019,785,680	0.234000	434,780,216.49	9.14658681	\$2,232,462.78
Tarrant County Hospital District	\$ 189,407,389,028	0.224429	425,085,109.12	8.94262826	\$2,182,681.38
Tarrant County College District	\$ 190,482,643,884	0.136070	253,395,305.53	5.33074430	\$1,301,107.01
Regional Water District	\$ 69,063,188,560	0.0194	13,398,258.58	0.28186272	\$68,795.94
Emergency Services District #1	\$ 6,167,979,282	0.0825	5,088,582.91	0.10704987	\$26,128.31
Trophy Club MUD #1	\$ 437,871,840	0.116180	508,719.50	0.01070207	\$2,612.12
Live Oak Creek MUD	\$ 72,151,183	1.000000	721,511.83	0.01517864	\$3,704.74
Viridian Mgmt District	\$ 528,087,385	0.448100	2,366,359.57	0.04978173	\$12,150.53
Westlake	\$ 1,301,657,423	0.156000	1,987,752.58	0.04181688	\$10,206.50
			4,753,469,523.64	100.00000 \$	24,407,605